

GENERAL RISK ASSESSMENT

CSC Fleet Services Ltd

45 Arlington Way Meir Park Stoke on Trent ST3 7WH

Location: Third Party Client Site

Title :Mobile Engineers working at various sites	Date of Assessment : 1/05/2025	Risk Assessor : Chris Card
Risk Assessment Reference : CSC	People involved in making this assessment : Chris Card	
Task/ Process : Engineers Completing Work on Client Sites	People at Risk : Employees, Contractors, Members of the Public, Client Personnel, Visitors	
Hazard : Working at Height Injury due to working and falling from height.		
Control Measures:		
1. Ensure that access and egress to and from the trailers is carried out safely using suitable access step ladders and equipment.		
2. If the work involves working from the trailer base and no edge protection is in place, suitable edge protection must be put in place prior to the work commencing.		
3. If the engineer is working at height from the trailer base, using ladders, or external to the trailer suitable fall arrest protection must be used and attached to a safe anchorage point. The safe operating procedures for fall arrest equipment must be followed.		
4. Ensure that the vehicle or trailer is parked in a safe area to work, away from other vehicle movements and that there is suitable indication that personnel are working inside the trailer.		
5. Segregate the external area where the engineer is working from other activity using protective fencing and appropriate warning signage.		
6. Make sure that the when working on or under the trailer that warning notices and wheel chocks are in place to notify and stop personnel from moving the vehicle. Ensure keys are removed from the attached cab and the brakes are on.		
7. If a mobile platform (scissor lift) is used for the work at height, you must have been trained to use the equipment. Ensure that it is suitable for purpose. Always wear the correct personal protective equipment, including a correctly fitting safety harness.		
8. Suitable step ladder access must be provided for working at height inside and outside the trailer vehicle.		
9. Where possible leave the curtain side in place to protect the open edge of the trailer base, if working from this level.		
10. All personnel working on the trailers will be trained by a competent external body on the fitting and safe use of safety harnesses.		
Hazard : Slips Trips and Falls Injury due to slips, trips and falls.		
Control Measures:		
1. Ensure that the area and trailer being worked on is clear of tripping hazards and that the housekeeping standards are maintained.		

2. Control the position of airlines and electric cables to prevent tripping and falling hazards.
3. Ensure that the correct protective footwear is used when working in third party sites and on trailers. Take extra care when working in wet, windy or freezing conditions.
4. If practicable segregate the area where the trailer is worked on using barriers and warning signs.
5. Keep the support vehicle and storage area housekeeping standards tidy so there is clear access to equipment when this is needed.

6. Clean up any spillages immediately, particularly oil based and cleaning products.
7. All equipment and cables and airlines to be stored away properly at the end of each working shift.

Hazard : Manual Handling Potential injury due to excessive manual handling activity.

Control Measures:

1. Only lift and carry equipment and spare parts that you are comfortable to move into position.
2. If spare parts are being transported for use, position the support vehicle as close to the working position on the trailer to avoid carrying over long distances.
3. Suitable trollies and lifting equipment should be used when needed to transport and move equipment into position.
4. Assistance should be sort when required for lifting, carrying removing and positioning equipment on or around the trailer.

Hazard : Striking Against Injury as a result of accidentally coming into contact with trailers and equipment on site.

Control Measures:

1. Ensure that the area being worked on is kept cleat of unnecessary equipment and housekeeping is maintained.
2. If work is being completed in more confined spaces such as under the trailer, wear suitable personal protective equipment, such as a bump cap, protective gloves and overalls

Hazard : Falling Objects Injury due to falling objects.

Control Measures:

1. Do not leave tools and equipment where they can fall from height and injure personnel.
2. Put tools and equipment away when they are finished being used.
3. Use a suitable tool belt if working at height to prevent falling tools and equipment.
4. Segregate the working area with suitable barriers and signage to prevent personnel accessing the area when working.

Hazard : Moving Vehicles Potential injury due to contact from moving vehicles while working on site.

Control Measures:

1. Do not work on trailers where other vehicle movement is in close proximity to the area of work. Arrange to segregate the area or move the trailer, if possible, to the planned safe working and operational area, as designated.
2. Where feasible always arrange for the vehicle trailer to be worked on to be positioned in a safe and segregated area, away from other vehicle and forklift movements.
3. Ensure that the trailer to be worked on cannot be moved. Ensure that if a vehicle is attached to the trailer it cannot be moved. Remove keys and make sure the brakes are on and the vehicle secure.
4. Place signs and wheel chocks under the trailer wheels to notify other personnel on site that it is being worked on.
5. All engineers will be hold a class one licence for driving LGV vehicles and will be formally assessed by the client for formal driving skills prior to working on sites. Licence information will be made available to the client.
6. All vehicle movements must follow and comply with the one way systems on the operating sites, except when completing reversing movements. All scissor lifts, forklifts and vehicles and trailers must use the one way system without exception.
7. When returning the forklift and scissor lifts to the charging stations the one way system must be followed. Personnel must take account on this when using these vehicles on a planned basis for normal operations.
8. Personnel will be trained and certificated by a competent external body for the operation of scissor lifts and counterbalance forklifts used on site. The client will assess and approve engineers to undertake these operations on their sites.
9. All forklifts and scissor lifts must be checked prior to first use on site each day and defects reported and rectified prior to use. Accidently damage to this equipment must be reported for repair.

Hazard : Working with Machinery and Equipment Potential injury from the use of machinery and equipment.

Control Measures:

Hazard : Trailer Movements Potential injury due to trailer movements on site.

Control Measures:

1. Ensure that all trailer movements on the sites are only completed by competent approved drivers and always follow the sites directions and operating instructions.
2. Position the trailer where it is safe to work on segregated away from other vehicle movements and where the activity being carried out is clear to other parties working on site.
3. Ensure the trailer being worked on cannot be unintentionally moved and the working area is segregated by barriers and signage, when appropriate for the working activity.

Hazard : Electrical Work Injury due to electric shock.

Control Measures:

1. Only trained personnel are allowed to work on electric circuits for the trailers and associated electrical equipment, when in excess of 24 volt control voltage.
2. Damaged equipment and cabling should be isolated and removed before being repaired or disposed of, if replaced.
3. Always use a 110 volt supply for completing work where feasible.

Hazard : Chemicals and Substances Injury or harm from chemicals and substances being used.

Control Measures:

1. Only carry an acceptable quantity of chemicals and substances for use to meet the requirements of the work to be carried out.
2. Ensure that the chemicals and substances are stored correctly in suitable containers and appropriate cabinets, particularly if these are flammable or hazardous.
3. Carry copies of the hazard data sheets and assessments needed to control working operations and standards for the hazardous chemicals and substances in use
4. Clean up spillages immediately and ensure containment. Use the correct personal protective equipment, gloves and goggles, etc.

1. Only trained engineers will operate machinery and equipment used on site.
2. Machinery and equipment should be used and maintained as suitable for purpose, with guarding in place as designed.
3. Damaged machinery and equipment should be taken out of use, replaced or repaired to a competent standard by trained personnel prior to reuse.
4. Machinery and equipment should be subject to calibration, statutory inspection and test, as appropriate, with records maintained for reference required.

Documents Associated with this Risk Assessment:

Review Date : 01/05/2026

Reviewer :Chris Card

