

## Torquing & Retorquing of Wheels

During the daily walk around check it is the Drivers' responsibility to inspect tyres/wheels for signs of damage, under inflation, cracked or distorted wheel rims, broken or loose fixings and signs of wheel looseness (bright metal or rust marks around the nuts or captive washer settings).

Should a tyre require changing whilst out on the road the following procedure should be adhered to: -

- Ensure the vehicle is in a safe environment wherever possible.
- Contact the Office immediately and inform them of the problem.
- If required a Mobile Tyre Replacement specialist will be called out or you will be asked to go to their nearest depot if safe to do so.

Once the wheel has been replaced, **IT IS CRITICAL** that all wheel nuts are rechecked for tightness:

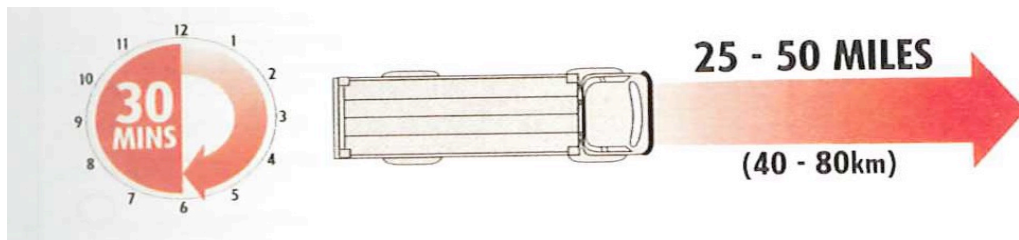
after **30 minutes** whether the vehicle has moved or not

**Then**

a further retorquer within 24 hours

**Or**

after the vehicle has travelled between **40–80KMS (25–50 miles)**.



As the Driver you are responsible for wheel security on the vehicle you are driving, should it be necessary to remove a wheel you must ensure the procedure is properly applied, by a Fitter correctly retorquing the wheel nuts after 30 minutes or after driving no more than 50 miles.

If you receive a notification that a wheel has been removed during routine maintenance, then you must be satisfied that the retorquing procedure has been complied with before you use the vehicle.

A record of the removal and retorquing of all wheels including vehicle/trailer number, date, time and vehicle mileage must be completed in full and returned to the Office, for filing in the vehicle/trailer history file.

If you are in any doubt about your part in the retorquing procedure, then you must contact the Office immediately.